

Name (s) _____ Booking #: _____
Ship : Carnival Conquest Sail Date: 4/22/2012

Instructions for printing your **“BOARDING PASS”** and **“LUGGAGE TAGS”**. This process has been simplified. Carnival updated their site to be more “user friendly”.

- 1) Go to www.carnival.com
- 2) Click on **“Manage My Cruises”** at the top of the page
- 3) Don't bother to do the **“Login/Register”** process, scroll down to **“Access Your Booking Now”**
- 4) Enter your **Booking # (see above), your Last Name, Date of Birth, Ship's Name (Carnival Conquest) and Sail Date (April 22, 2012).**
- 5) Click **“View Details”**
- 6) Click **“On-Line Check In” (Green button)** Choose whether you are checking in for yourself only, or for all persons in your cabin.
- 7) **Fill in information** on each section. You will need to have your Passport available (if you have one), a credit/debit card, and flight information. You only need to give flight info if you're flying into New Orleans and want Carnival to pick you up with their shuttle. This shuttle carries you directly to the ship terminal, but you must buy a “transfer” - \$27 (I can handle this for you, but you must call me with a credit card). In my opinion, a taxi is cheaper, more convenient, and the cost can be shared by all riding in the taxi. A **Passport is not required** if you are an American Citizen, all you need is a birth certificate and drivers license, but it's a good idea to bring a passport if you have one. Under 16 only requires birth certificate. If you will be using a Birth certificate, instead of passport, there is a place to indicate this. ALL persons in your cabin must complete these pages.
- 8) After you have completed this process, click on **“PRINT CRUISE DOCUMENTS”**. You will be able to print out a **‘Boarding Pass’** (like a ‘ticket’), **“Luggage Tags”** and other various information if you wish. The ‘Boarding Pass’ can be printed for each individual or all-in-one (one sheet showing all persons in cabin).
- 9) Be sure to print **extra copies** of the **Luggage Tag** (usually page 6 or 7) but not always). Each person is allowed two pieces of luggage, 50 lb weight restriction per bag. You'll need one for each piece of luggage. **Fold and staple/tape these tags on your bag** before you get to the terminal. Valets will take your bags in the parking garage (or at front door if you arrive in a cab) and have them delivered to your room.

Directions to Terminal in New Orleans:

Take I-10 east to New Orleans, follow signs to N.O. Business District, US90 West, Crescent City Connection to the West Bank. Take last exit before crossing Mississippi River, which is exit 11C (Tchoupitoulas and South Peters St) Take down ramp to ground level, go to second stoplight, turn right. Go to next stoplight at Henderson St., turn left, go two blocks, go over railroad tracks and turn left. At this turn, you will see a huge “Mardi Gras” sign on a warehouse. The parking garage is on the right only a short distance after you turn. Drive into the garage, you will need a credit card for the auto attendant. The valets will take your luggage, make sure it's tagged, then you will park your vehicle and get on elevator to go down to terminal. Cost to leave your car for a week....runs around \$98.

Be sure to have your “Boarding Pass”, “Passport”, and “Credit Card” available for check-in. For more complete directions to terminal, go to www.portno.com. (Port of Orleans)